

View Paid Invoices

Last Modified on 07/07/2022 9:58 am PDT

Go to **Invoices** and view the **Invoice Summary** section.

To identify all the paid invoices:

1. Click the filter icon.
 2. Select *Status* and set it to *Paid*.
 3. Click *Add Filter*.
 4. The **Invoice Summary** table will update to show only the invoices with a status of *Paid*.
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