Invoice Statuses

Last Modified on 07/07/2022 10:18 am PDT

After creating an invoice, you can <u>locate</u> the invoice to view the invoice status. The invoice status indicates where the invoice is in the processing cycle.

Status	Description
Paid	The customer has paid the invoice.
Outstanding	 An invoice that meets any of these criteria will be shown as outstanding: It has not passed the payment due date, and the customer has not yet paid the full invoiced amount. The customer has passed the payment due date and has not yet paid the full invoiced amount. Partially paid invoice, regardless of the due date.
Saved	The invoice was created but never sent to the customer.
Canceled	The invoice is canceled.