Generate A Permanent Link For Checkout

To generate your permanent Checkout link, go to **Administration**, click *Settings*, then click *Checkout*.

To create a new Permanent Link for Checkout:

1. Click the **New Checkout Profile** button. Enter a *Checkout Name* that will allow you to distinguish this link from any other link you have already created or may create in the future.
2. Click the **Permanent Checkout Link** toggle on so that it appears in *green*.
3. Optionally, select a Payment Profile to use with Checkout. This option will only be available if you use multiple Payment Profiles on your account. We support a unique Receipt Profile per Payment Profile.
4. Set the custom path for your link. The beginning of your link will always be https://qual.ink/, but you'll need to specify what word or words will be after that.
   - For example, if you enter mycharity in the *Permanent Link Custom Path* field, your full link would be https://qual.ink/mycharity.
   - Another example is if you enter mybillpay in the *Permanent Link Custom Path* field, your full link would be https://qual.ink/mybillpay.
5. Select *Create Checkout Profile* to create the link. You can now view the Permanent Link as part of the Checkout configuration.