Deposit History Report

Last Modified on 06/28/2022 12:42 pm PDT

Go to **Reports** and then select ***Deposit History***.

The report contains information on all deposits, adjustments, and fee items posted to your deposit account. To perform proof and verification of all items, review the **Reconciliation** report. The column headings are defined below in the Deposit History Table. Use filters to identify and locate a specific item. You can filter on *Merchant ID*, *DBA Name*, *Deposit Date*, *DDA Number*, *Deposit Description*, *Deposit Reference Number*, and *Amount*. See using filters and how to configure reports for more information on customizing reports.

> ***Note****: If you do not have access to the* ***Deposit History*** *report and would like access, please see the administrator for your account.*

Deposit History Table

Reporting Field	Description
Merchant ID	Your merchant ID.
DBA Name	The "Doing Business As Name." Listed on your merchant account.
Deposit Date	The date the deposit, adjustment, or fee item is sent to your deposit (DDA) account.
DDA Number	Demand Deposit Account number.
Deposit Description	Provides a short description of the deposit item. *Deposit*: Deposits associated with your credit card processing. *EFT PRM STTLMNT PA*: Deposits associated with your ACH payment processing. *Chargeback*: Adjustments for chargebacks/disputes can either be debits or credits. *MTD Fees*: The debit amount for month-end fees as notated on your Statement. *RSRV RLSD*: Is the amount held in reserve released to you on a given date.
Deposit Reference Number	A unique number is generated for each deposit made to your checking account. For disputes, this reference number is the acquirer reference number. You can use the acquirer reference number to search the **Dispute History** and **Transactions** reports for correlating disputes or initial transactions.
Amount	Amount of the deposit item.