

Authorization

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Go to [New Transaction](#).

Our [Virtual Terminal](#) supports an *Authorization* transaction. An authorization will hold the transaction amount against the cardholder's open-to-buy balance that is available for other purchases. After 28 days, the authorization will no longer be valid. An authorized transaction can either be [voided, captured or partially captured](#). For the best rates and dispute protection, capture the transaction before the end of 7 days.

To process an authorization, follow the steps below:

1. Select *Authorization*.
2. Enter the *Transaction Amount*, the *Card Details*, and *Postal Code* at the minimum. View the [Virtual Terminal](#) table for all the possible fields available and their definition.
3. Click on *Submit* to process the authorization transaction.
4. View the transaction receipt and transaction result.

Our Payment Gateway also supports authorization transactions.
